

## REQUEST FOR PROPOSALS

### **City of Angels Landscaping and Lighting District No. 1 (LLD) Wetlands Consultant Restoration and Management Plans**

The City of Angels' LLD is currently soliciting proposals from qualified consultants to prepare Restoration and Management Plans for the wetlands identified in the Greenhorn Creek Development located in the City of Angels.

#### **Minimum Goals and Objectives**

1. Report on the existing conditions of the wetlands.
2. Establish a short term strategy to slow ongoing degradation of the wetlands.
3. Develop a comprehensive wetlands restoration plan to restore as built conditions.
4. Develop a long term management plan to maintain wetlands in a healthy sustainable condition that protects both wildlife and public health.

#### **Anticipated 2011 Schedule**

April 11 – RFP issued.  
April 25 – Mandatory pre-bid meeting.  
May 16 – Proposals due.  
May 30 – Consultant selection date.  
June 7 – Contract award date.  
June 20 – Contracted work commencement date.

#### **Team Identification**

Proposals must identify all members of the team that will work on this project and provide qualifications and references. If sub-consultant(s) will be a part of the team, please identify whether the primary consultant has worked with the proposed sub-consultant(s) before and identify the title and nature of these projects. Proposals must identify the leader of the team and there must be a commitment for this person to attend all-important meetings as identified by the City throughout this process.

#### **Meetings**

Proposals must identify all costs associated with this project. Costs for meetings can be estimated by proposing a fixed number of meetings and then establishing a fixed cost per meeting. The City anticipates two (2) informational meetings, and one (1) public hearing before the City Council.

## **Pre Bid Conference - Mandatory**

All interested bidders will meet at the Greenhorn Creek, Camps Restaurant parking lot at 711 McCauley Ranch Road in Angels Camp on April 25, 2011 at 10:00 AM for a site walk of the wetlands areas.

## **Project Scope**

### **Phase One**

Evaluation of existing wetlands including but not limited to:

Field survey the existing wetland areas as described in available documents and as listed in the Declaration of Restrictions in the Greenhorn Creek As-Built Wetland Mitigation drawings.

Based on the above information develop a report on the existing conditions of the wetlands.

### **Phase Two**

Develop recommendations and estimated costs to implement remedial measures and to restore wetlands to a healthy sustainable condition within existing 404 Permit parameters. If permit violations exist recommendations for corrective action should be included as part of the proposal.

Develop Wetlands Restoration and Management Plans Plan for 5 years and 10 years complete with cost estimates.

## **Deliverables**

Five (5) copies of the draft report and five (5) copies of the final report covering the findings of Phase One and the recommendations and methods of Phase Two.

**Prior to commencing work, the selected consultant shall prepare the final work program together with time schedule and budget based on consultation with City.**

## **Proposal Content and Selection Criteria**

The proposals shall be submitted on 8.5 by 11-inch paper signed by an authorized individual of the professional services provider, and include all of the following:

- A. Firm Description and Statement of Qualifications.
- B. Contact Information: Name, phone number, and e-mail address of contact person.
- C. Statement of an understanding of the work required.
- D. Statement of a general approach to accomplishing each Phase of the project

- E. List of similar projects completed by the firm in the last five years with references.
- F. Proposed work program and schedule for each Phase: Attach a schedule outlining the activities or tasks, which you propose to perform, and a timeline for performances of these tasks. Discuss any constraints to this schedule.
- G. A list of personnel who will be working on this project and a description of their qualifications and relevant experience.
- H. An itemized cost breakdown of each Phase with a total not to exceed amount indicating the total time and expenditure for each major task, including travel costs including an hourly rate for additional work. This material should be placed in a separate sealed envelope.
- I. Prior to the start of work, Consultant must provide the minimum \$1,000,000.00 liability insurance and confirmation of worker's compensation coverage.

**Proposals should be sent to**

**City of Angels  
Mary Kelly, Clerk  
P.O. Box 667  
Angels Camp, CA 95222**

**Notification and Selection Process**

The City and LLD Committee representatives will evaluate all proposals received by the deadline. Based on selection criteria qualified consultant teams may be selected for separate interviews prior to making the recommendation to the City Council. The recommendation will be presented to the City Council for contract authorization.

The City of Angels exercises its discretion in selecting a firm or individual that presents the proposal that, in sole judgment of the City, best serves the interest of the City. The City reserves the right to waive minor irregularities in any proposal, reject any proposal that fails to meet the proposal requirements in any respect, to reject all proposals for any reason or to cancel in part or in its entirety the Request for Proposals.

**Conflict of Interest**

Consultant warrants and covenants that no official or employee of the City, nor any business entity in which an official of the City has an interest, has been employed or retained to solicit or assist in the procuring of the resulting contract, nor that any such person will be employed in the performance of such contract without immediate divulgence of such fact to the City.

## **Questions**

If you have any questions about this project or need additional information, please contact:

David Richards, Administrator  
209-736-4871  
[cityad@ymail.com](mailto:cityad@ymail.com)

## **APPENDIX**

### **Materials on hand pertaining to LLD Wetlands**

- National Permit Authorization Letter of March 19, 1993 and its amendments
- Army Corps of Engineers Permit numbered 199200591 and 404 Permit dated April 7, 1995 (National Permit 26), related COE correspondence and its amendments.
- Development Agreement, City of Angels, for the Gold Cliff Golf and Country Club Project dated February 15, 1994 and recorded June 16, 1994 including Agreement for Golf Course Irrigation Water for Greenhorn Creek Golf Course and all related amendments
- Wetland Restoration and Compensation Plan of 1993 and 1995
- Mitigation Modification Request for Greenhorn Creek dated September 3, 1999, amendments dated March 16, 2000 and response letter dated April 27, 2000
- The City of Angels LLD Formation Resolution No. 85-39
- The Greenhorn Creek CC&Rs Section 4.3.1 Lakes and Ponds
- Declaration of Restrictions for Wetlands, Elderberry Restoration and Mitigation Areas, Streamcourse Woodlands and Cultural Resource Areas In Greenhorn Creek Project, (Formerly Gold Cliff Project) dated February 23, 1999